

# Request for Expressions of Interest – Auslan Interpreters Freelance Contractors (multiple positions)

Expression of interest is hereby invited from individual consultants to work as Freelance Auslan Interpreters and Translators with Access Plus WA Deaf.

**Brief Description of the Assignment:** as Freelance Auslan Interpreters and Translators  
Place of assignment: Western Australia

**Duration of the Assignment:** February 2020 – February 2022 (2 years)

**Commencement Date:** 17 February 2020

**Deadline for Applications:** 17 January 2020

Any questions and requests for clarifications may be sent to: [jayde.perry@accessplus.org.au](mailto:jayde.perry@accessplus.org.au)

## Terms of Reference

Access Plus WA Deaf is expanding its Auslan Interpreting Service in 2020. As a result, we are diversifying our traditional employment model of Auslan interpreters to include freelance contractors who want to make a difference in people's lives.

These freelance contractor positions will play an integral role in providing the Deaf and hard of hearing community of Western Australia with communication access.

In view of the above, Access Plus hereby invites freelance Auslan Interpreters to express their interest to provide the following services:

- Auslan interpretation of client appointments into and from English
- Translations of English documents to and from Auslan

Access Plus will select successful candidates and sign contracts with them in order to constitute a roster of freelance Auslan interpreters and translators whose services will be contracted as and when needed during a period of two (2) years, renewable.

## 1. Objectives and Scope of the Assignment

Access Plus WA Deaf will use the services of the selected consultants, as and when needed, to meet the organisations Auslan interpretation and translation needs throughout the duration of the contracts.

The freelance contractors will be required to:

- Possess the ability to effectively interpret between Auslan and English.
- Have a strong understanding of Auslan and Deaf culture.
- Accurately complete assigned tasks/duties, and paperwork promptly and within approved guidelines.
- Possess the ability to work effectively in a fast paced, dynamic environment that is customer service focused.

## **2. Administration/reporting**

The freelance contractors shall report to the General Manager Service Delivery or any other Manager that the GM may delegate in their absence.

The freelance contractors will be required to submit an approved GST Tax Invoice with their ABN details 10 days after the completion of a booking for payment.

Certified Provisional Interpreters will be paid \$60.00 per hour for their services and Certified Interpreters will be paid \$72.00 per hour for their services.

## **3. Qualifications and Experience Required**

Prospective freelance contractors shall possess the following qualifications and skills;

- Hold NAATI certification in Auslan/English interpreting
- Demonstrate a sound knowledge of the ASLIA Code of Ethics and be a current member
- Relevant experience of at least three (3) years in Auslan interpreting and/or translation,
- Ability to work reliably, independently and effectively, including under pressure, and to meet agreed deadlines
- Current Police Clearance no greater than 6 months old and ability to obtain Working with Children's Check is required.

## **4. How to apply**

Interested freelance contractors are invited to electronically submit a letter of expression of interest and a CV, no later than 17 January 2020, to the General Manager Service Delivery, Jayde Perry at the email [jayde.perry@accessplus.org.au](mailto:jayde.perry@accessplus.org.au)

## **About Us**

Further details about Access Plus WA Deaf can be found via our website [www.accessplus.org.au](http://www.accessplus.org.au)

**Access Plus WA Deaf promotes a workplace that actively seeks to include, welcome and value the contributions of all people and encourages people with a disability, Aboriginal and Torres Strait Islander people, people who identify as LGBTIQ+ and people from culturally diverse backgrounds to apply.**